學年組寢訊息張貼操作手冊

User Guide for Academic-Year Roommate Matching Posts

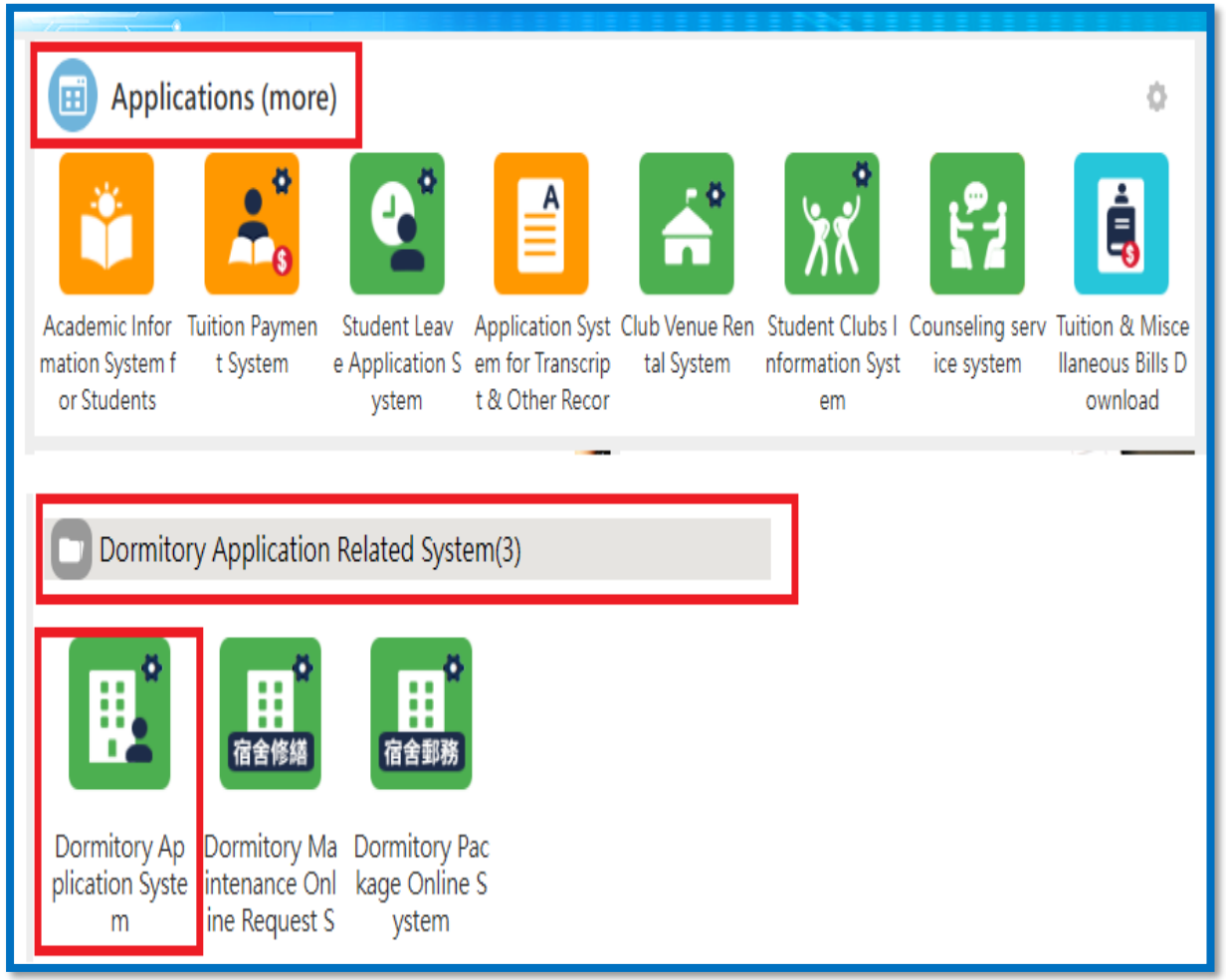


STEP 01 登入校務行政入口 *Log in to the NTNU Administration Portal*

中文介面 Chinese interface



英文介面 English interface



STEP 02 學年組寢訊息張貼 *Academic-Year Roommate Matching Posts*

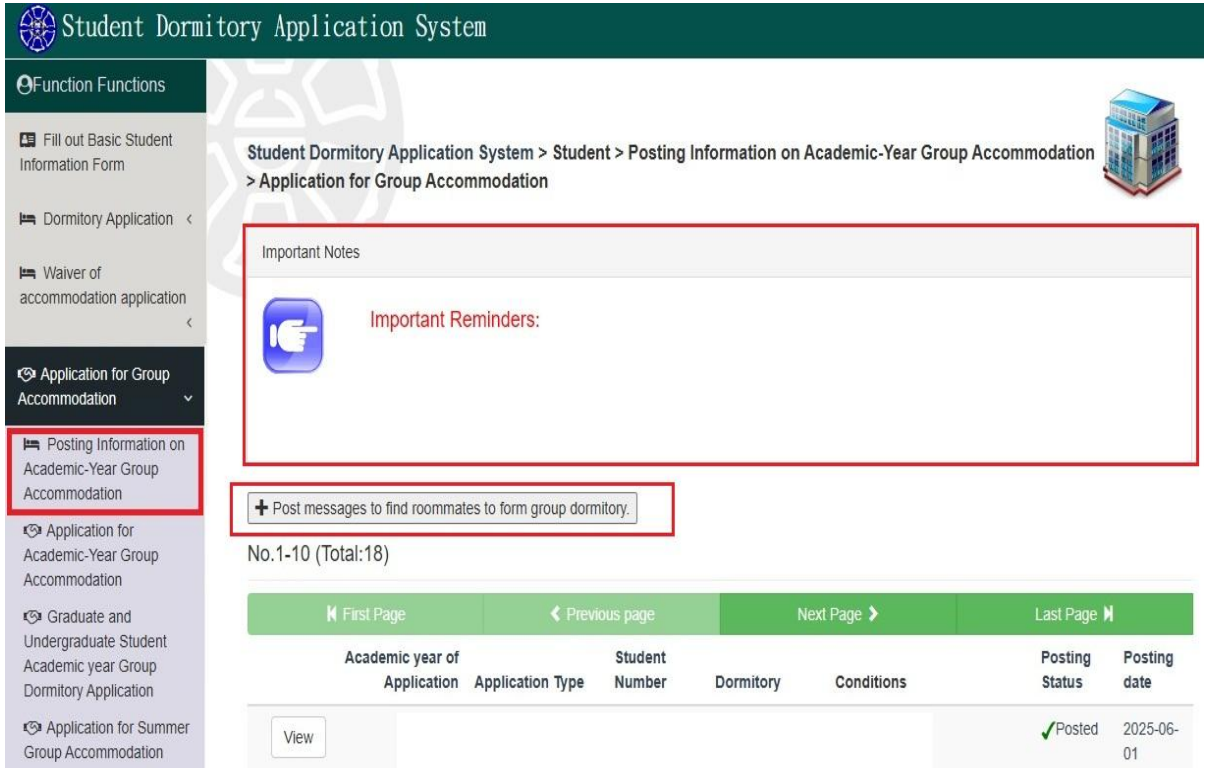
★本功能提供給想要組寢但尚未找到適合組寢同學填寫組寢意願，同學填畢後可檢視自己與其他同學張貼的訊息。
找到願意組寢的同學後，記得於開放組寢期間自行完成線上組寢申請作業。

★ *This feature allows students who wish to find roommates but have not yet found suitable ones to post information about their roommate preferences. After posting, students can view their own posts and those of other students. After finding suitable roommates, students must complete the online roommate grouping application during the designated application period.*

中文介面 Chinese interface



英文介面 English interface



STEP 03 填寫並儲存訊息 *Fill Out and Save Your Post*

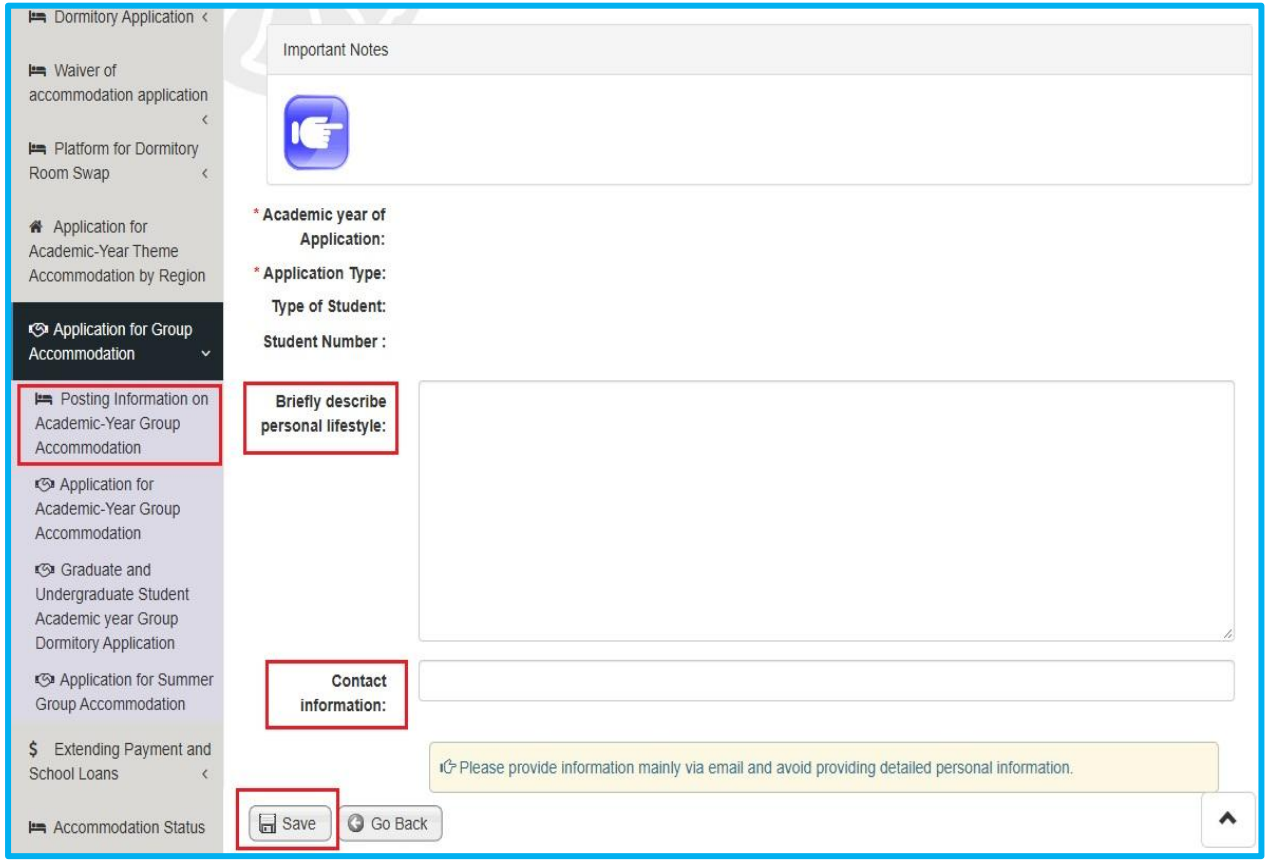
★簡述個人生活習慣及聯絡方式，完成後點選「儲存」

★Briefly describe your living habits and provide your contact information. Then click "Save."

中文介面 Chinese interface



英文介面 English interface



STEP 04 管理已張貼訊息 Manage Your Posted Messages

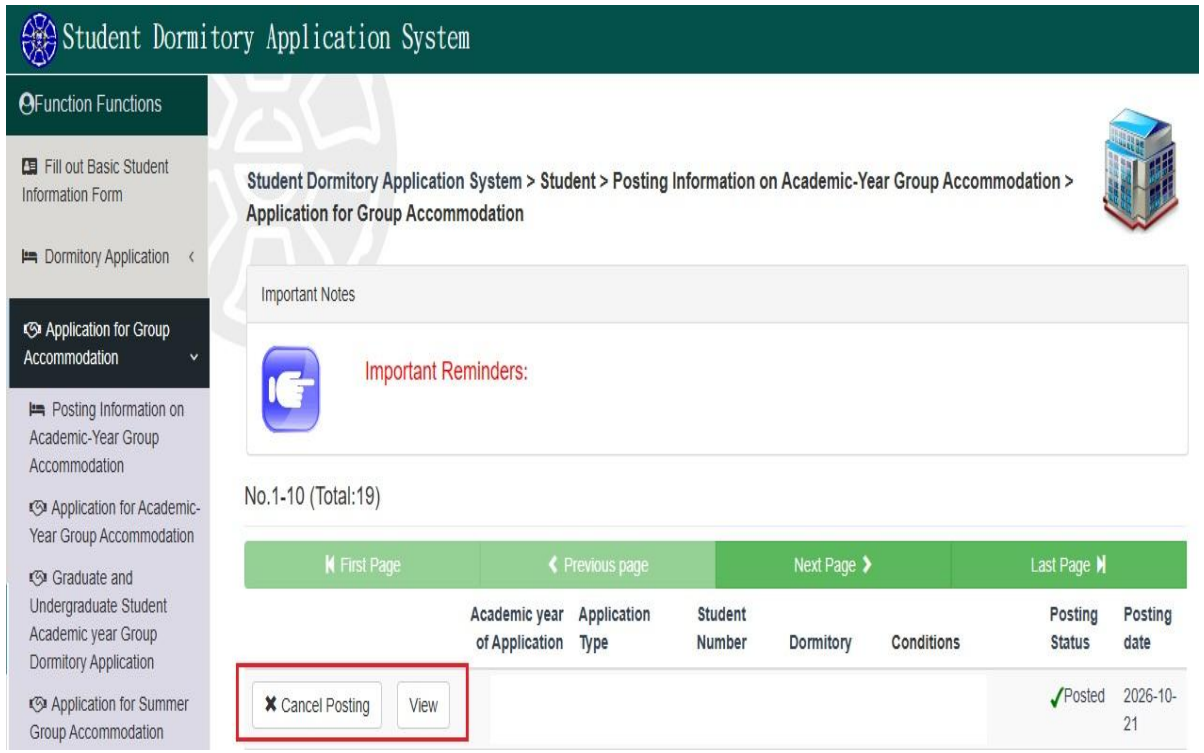
★登記完畢可逕自登入系統查看及取消已張貼之訊息

After posting your message, you can log in to the system again to view or delete your post.

中文介面 Chinese interface



英文介面 English interface



STEP 05 查看其他同學張貼訊息 *View Other Students' Posts*

★點選資訊列即可查看其他同學張貼資料

★ Click an entry to view information posted by other students

中文介面 Chinese interface



英文介面 English interface

